



Minerva Group Holding Limited

贏集團控股有限公司*

(Incorporated in Bermuda with limited liability)

(Stock code: 397)

Dear Non-Registered Holder(s)¹,

29 April 2024

Minerva Group Holding Limited (the “Company”)

– Notice of Publication of Corporate Communication and Change of Means of Dissemination of Corporate Communications

A. Notice of Publication of Corporate Communication

We hereby notify you that the following corporate communications (the “**Current Corporate Communication(s)**”) of Minerva Group Holding Limited (the “**Company**”), in both English and Chinese versions, are now available on the Company’s website at www.minervagroup.hk (the “**Company’s Website**”) and the website of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) at www.hkexnews.hk (the “**Stock Exchange’s Website**”):

- Annual Report 2023
- circular dated 29 April 2024 relating to (1) grant of general mandates to repurchase shares and to issue new shares; (2) re-election of retiring directors; and (3) notice of annual general meeting

You may now access the Current Corporate Communication under “Investor Relations” section of the Company’s Website or the Stock Exchange’s Website. If you have previously requested to receive Corporate Communications in printed form, the Current Corporate Communication is enclosed herewith.

B. Change of Means of Dissemination of Corporate Communications

The Company has adopted new arrangement to disseminate corporate communications (“**Corporate Communications**”) electronically. Please note that both English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company’s Website and the Stock Exchange’s Website (the “**Website Version**”). No printed copies of Corporate Communications will be mailed out to you except by request.

A notice of publication of the Website Version of a Corporate Communication, in both English and Chinese, will be sent by the Company to you by email or by post, only if your email address or postal address (as the case may be) are being provided to the Company via HKSCC Nominees Limited by your banks, brokers, custodians, or nominee(s) through which your Shares are held (collectively, the “Intermediaries”). In support of electronic communication by email, non-registered holders are recommended to provide their functional email addresses to their Intermediaries. If the Company does not receive your functional email address or postal address from your Intermediaries via HKSCC Nominees Limited, no notice of publication of the Website Version of a Corporate Communication will be sent to you.

We encourage you to access Corporate Communications of the Company in electronic form on the Company’s Website or the Stock Exchange’s Website. If you wish to receive printed copies of all future Corporate Communications, please complete and return the Request Form on the reverse side of this letter to the Company’s branch share registrar in Hong Kong (the “**Hong Kong Branch Share Registrar**”), Tricor Tengis Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or send an email to is-ecom@hk.tricorglobal.com. Please note that the request for printed copies will be valid until expiry on 31 December 2025 unless being revoked or superseded (whichever is earlier). Further request in writing will be required if a non-registered holder prefers to continue receiving printed copies of future Corporate Communications.

Should you have any queries relating to any of the above matters, please call the Hong Kong Branch Share Registrar’s telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday (excluding Hong Kong public holidays) or send an email to is-ecom@hk.tricorglobal.com.

Yours faithfully,
For and on behalf of
Minerva Group Holding Limited
Li Wing Cheong
Chairman

* For identification purpose only

Encl.

Notes:

1. Non-Registered Holder refers to a person or company whose shares in the Company are held in The Central Clearing and Settlement System (CCASS).
2. Corporate Communication(s) refers to any document(s) issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to: (a) the directors’ reports, annual accounts together with a copy of the independent auditor’s reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

Non-registered Holder's information (English name and Address):

Request Form for Non-Registered Holder(s)²

To: Minerva Group Holding Limited (the "Company") (Stock Code: 397)
c/o Tricor Tengis Limited
17/F, Far East Finance Centre
16 Harcourt Road
Hong Kong

REMINDER

As a Non-Registered Holder², if you wish to receive Corporate Communications[^] pursuant to the amended Rules Governing the Listing of Securities on the Stock Exchange, you should liaise with your bank(s), broker(s), custodian(s) or nominee(s) through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

Part A: I/We would like to request for printed copy of the following corporate communications (the "Current Corporate Communication(s)" of the Company:

- **Annual Report 2023**
- **circular dated 29 April 2024 relating to (1) grant of general mandates to repurchase shares and to issue new shares; (2) re-election of retiring directors; and (3) notice of annual general meeting**

(Please mark (X) in the following box):

<input type="checkbox"/>	To receive printed English and Chinese versions of the Current Corporate Communications
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Part B: I/We would like to receive future Corporate Communications of the Company in the manner as indicated below
(Please mark (X) in ONLY ONE of the following boxes):

<input type="checkbox"/>	To read all future Corporate Communications via the Company's Website ; or
<input type="checkbox"/>	To receive printed English version ONLY of future Corporate Communications ⁵ ; or
<input type="checkbox"/>	To receive printed Chinese version ONLY of future Corporate Communications ⁵ ; or
<input type="checkbox"/>	To receive printed English and Chinese versions of future Corporate Communications.

Name of Non-registered Holder(s): _____

Contact telephone number: _____

Address: _____

Signature: _____

Date: _____

Notes:

- Please complete all the items. If any signature or other information is incorrectly completed, the Company reserves its right to treat this Request Form for Non-Registered Holder(s) as void.
 - Non-registered Holder refers to a person or company whose shares in the Company are held in The Central Clearing and Settlement System (CCASS).
 - Please complete all the items. If no box, or more than one box, is marked "X", or any signature or other information is incorrectly completed, the Company reserves its right to treat this Request Form for Non-Registered Shareholder(s) as void.
 - For the avoidance of doubt, we do not accept any other special instructions written on this Request Form for Non-Registered Holder(s).
 - If both English and Chinese versions of a Corporate Communication are combined into one document, a printed version of the Corporate Communication in both English and Chinese will be sent to the non-registered holders requesting for any of the printed versions.
 - This request for printed copy of Corporate Communications will be valid until expiry on 31 December 2025 unless being revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copies of future Corporate Communications.
 - Should you have any queries in relation to this Request Form for Non-Registered Holder(s), please call the enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays.
- [^] Corporate Communications include but not limited to: (a) the directors' reports, annual accounts together with a copy of the independent auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
- PERSONAL INFORMATION COLLECTION STATEMENT**
- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
 - Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this form.
 - Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar and branch share registrar in Hong Kong, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.
 - You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Tricor Tengis Limited (the address stated above).

(Please cut along the dotted line 請沿虛線剪下)

Please cut the mailing label and stick this on an envelope
to return the Request Form to us.
No postage stamp is required for local mailing in Hong Kong.

當閣下寄回此申請表格時，請將此郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Tengis Limited
卓佳登捷時有限公司
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港